



## **City of San Antonio Department of Asset Management High Risk Contracting Initiatives *Bi-Weekly Contracting Report December 26, 2003***

### **Contracting Initiatives in Development**

Currently, there are no High Risk Contracting Initiatives in development.

### **Contracting Initiatives Currently Being Solicited/Evaluated**

#### **Operation of Tower of the Americas (Parks and Recreation Department)**

The Parks and Recreation Department has issued a Request for Proposals to select an operator of the Tower of Americas, which will include restaurant operations. A Pre-Proposal Conference was conducted December 4, 2003 and a tour of the Tower was provided December 16, 2003. Proposals are due January 9, 2004. **For information, contact Malcolm Matthews at 207-8482.**

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#### **Cultural Collaborative (Office of Cultural Affairs)**

The City issued a Request for Qualifications for a professional consultant to develop a plan for a strong and sustainable arts and cultural community, through a process of extensive research and community engagement. This cultural planning process, facilitated by the Office of Cultural Affairs and directed by a Steering Committee composed of civic and community leaders appointed by the Mayor, will identify strategies for community and economic development through the arts. The ultimate goal of the Cultural Collaborative is to develop an overall community consensus and vision to position the arts as economic assets in San Antonio. Project briefing presentations regarding the RFQ were made to the Management Team and to the City Council Quality of Life Committee. The RFQ was advertised August 10, 2003, and eight (8) responses were received on September 12, 2003. The Evaluation Team met November 17 and identified a "shortlist" of firms for interviews, which were conducted December 15, 2003. Prior to City Council consideration, this item will be presented to Management Team. **For information, contact Felix Padron at 207-6967.**

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#### **Integrated Automation System (Library Department)**

The City solicited Competitive Sealed Proposals for a new integrated automation system for the Library. The Library, in coordination with the Purchasing & General Services Department and the Information Technology Services Department, developed a solicitation that will ultimately result in the replacement of the current automated system used by San Antonio public libraries. Presentations detailing the timeline for this initiative were made to the Management Team on April 29, 2003 and to the City Council Quality of Life Committee on May 1. This solicitation was advertised on May 23, 2003 with a closing date of June 30, 2003. A Pre-Proposal Conference was held on June 6 with eight (8) firms attending. Three firms responded with Competitive Sealed Proposals in accordance with solicitation guidelines. An initial evaluation was conducted in July and two firms were invited for interviews and to conduct system demonstrations. A presentation regarding this solicitation was made to the Library Board on September 24, 2003. Prior to City Council consideration, this item will be presented to Management Team. A presentation to the City Council Economic and Human Development Committee may be scheduled contingent upon Management Team direction. **For information, contact Aubrey George at 207-2631.**

### **Contracting Initiatives – Post Evaluation, Set for City Council Consideration**

Currently, there are no High Risk Contracting Initiatives scheduled for City Council consideration.